



Space Contract Form - International

Exhibitor Details:

Company/Organization:	
Chief Executive:	Designation:
Contact Executive:	Designation:
Address of Communication:	
Phone:	Direct:
Mobile:	Fax:
Email:	Website:
Display:	
Group Companies Details (The following group-member companies will also be represented in our stand)	3)
1)	4)
2)	5)

Space Booking Details:

Preferred Stand Number :

	Cost Heads	Amount
Space Type/Rent	Built-up Space: sqm @ Rs. 15,500 per sqm (min 9 sqm)	Rs.
	Raw Space: sqm @ Rs. 12,000 per sqm (min 24 sqm)	
Electricity Charges	Built-up Space sqm @ Rs. 300 sqm	Rs.
	Raw Space.....sqm @ Rs. 2500 per kw (Minimum chargeable load 1kw/10 sqm raw space booked)	
Advertisement Show Catalogue	a) Full Page Color - Rs. 40,000 b) Back Cover - Rs. 1,00,000	Rs.
	c) Inside Front Cover- Rs. 75,000 d) Inside Back Cover- Rs. 75,000	
	e) Bookmark- Rs. 75,000	
Discounts	Loyalty: 5% on space rent applicable to ALUMINIUM INDIA 2008 exhibitors or ALUMINIUM global partners booking on or before 30th April, '09	Rs.
	Early Bird: 5% on space rent applicable before 30th April, '09	Rs.
Total Charges		Rs.
Service Tax (@12.36% on total)		Rs.
Grand Total		Rs.

Payment to be remitted in favour of "Reed Elsevier - Reed Exhibitions Account", Bank Account No.: 0007050119 Bank Name: Citibank NA, Address: Parliament Street, New Delhi 110001, India. Swift Code: CITIINBX Telephone No.: +91-11-41353300, Fax No.: +91-11-22363933, IFSC Code - CITI0000002. (Exhibitor to bear the transaction charges)

Payment & Space Allocation Terms: Before 30th April, 2009, space request should be supported by 50% advance payment, and the balance 50% by 1st October, 2009. From 1st May, 2009, space request should be supported by 100% payment, subject to availability of space.

Your Organization's Profile: Your company's profile will be highlighted on the show website from the day of receipt of the accepted contract form. The same will be entered in the show catalogue on a complimentary basis. Profile including all contact details not exceeding 100 words must accompany this contract form. If any exhibitor requires placement of additional company profile, the same will be accepted at full page advertisement charges.

I/We have read the GENERAL EXHIBITOR RULES and confirm that we shall abide by the same.

Name _____
Designation _____
Date _____

Signature _____
Company Stamp _____
Place _____



Please E-mail/Fax/Courier a copy of the duly filled space contract to:

11th Floor, Building No 9-A, DLF Cyber City, Phase III, Sector 25-A, Gurgaon 122002, Tel: +91 124 4686300, Direct: +91 124 4686319,
Fax: +91 124 4686309, Email: shailendra.chaudhary@reedexpo.co.uk
www.aluminium-india.com

RULES & REGULATIONS

• ORGANISER:

Reed Exhibitions India. Address: 11th Floor, Building No 9-A, DLF Cyber City, Phase III, Sector 25-A, Gurgaon 122002. Tel: +91 124 4686300. Fax: +91 124 4686309.

• EXHIBITOR:

For any company participating in the ALUMINIUM INDIA-2010, the organisers reserve the right of participation.

• BASIC CONDITIONS FOR PARTICIPATION:

The prospective exhibitors should apply on Space Contract Form together with payment. Allotment will be on "first-come-first served" basis subject to receipt of all payments.

Rental includes one free entry in the fair catalogue and website. Additional entries for the group companies will be charged extra.

The organiser reserves the right to reallocate space, change the layout, add or delete corridors in space plans which may affect the orientation of some exhibitors. The decision shall be final. The organiser also reserves the right to turn down applications for participation, or even deny participation to exhibitors already confirmed.

The exhibitor, any company/organization participating in ALUMINIUM INDIA-2010 fair enters into a contract, with the organiser upon submission of this document. The company (proposed exhibitor) agrees to participate at the exhibition ALUMINIUM INDIA-2010, and to abide by the regulations & by-laws, handed out to the company, before the exhibition. Upon any breach of contract by the company (proposed exhibitor), the company is liable to pay the space rentals in full, to the organiser.

The detailed conditions for participation including design & construction guidelines are available in the exhibitor service manual. The exhibitor hereby agrees to abide by all regulations & by-laws as mentioned in the exhibitor service manual.

• ELECTRICITY:

Available at 230 V Single Phase and 400 V 3 Phase A.C. 50 Cycles. Exhibitors both built-up and raw space would be required to pay electricity consumption charges for stand lighting and connected load for demonstration of machinery and equipment. The organiser will provide electricity at a suitable point in the stand. Internal distributions to the machinery/equipment will have to be arranged by the exhibitors electrical contractor at their own cost.

• APPROVAL FOR DESIGN OF STAND:

Every exhibitor will have to submit their stand drawing and to scale mock-up, complete with details of exhibit, electricity and other installation and elevation in four copies for approval of the organiser before 10th January, 2010.

• TECHNICAL GUIDELINES:

Exhibitors booking bare space are to submit design of the stall to organizers and obtain approval of the plans in writing. 4 copies of the plans with front/side elevations, special features of the display and electrical plan etc. to be submitted and one copy will be returned to the exhibitor bearing "Plan Approved" by the organisers. Normal height of stall shall be 2.50 mt. If exhibitors are particular about height to be more than 2.50 mt. written permission of the organisers should be obtained on the appropriate plans. Exhibitors are required to comply with instructions issued by the organisers regarding schedule for setting up and dismantling stalls.

• SALE OF EXHIBITS:

Sales are not allowed during the fair. However negotiations for sale may be conducted. Removal of any exhibit during the fair period is also prohibited.

• HANDLING OF EXHIBITS, CUSTOMS AND IMPORT:

Services for handling, clearing and forwarding would be available at the fair grounds at extra cost. The organiser will appoint clearing and forwarding agents for ALUMINIUM INDIA-2010, who will assist in handling and completing customs formalities if required. Exhibitor would be required to contact them directly for such assistance. Movement of exhibits in the fair grounds by agencies other than the official clearing and forwarding agents is prohibited.

• EXHIBITS FOR DISPLAY:

Exhibits for display during the ALUMINIUM INDIA-2010 can be brought into the fair grounds from 1000 hrs on 22nd February, 2010.

• STAND COMPLETION:

Exhibitors must ensure that their stands are ready by 2000 hrs on 24th February, 2010 with all exhibits in position. The inauguration will be at 1000 hrs on 25th February, 2010.

• REMOVAL OF EXHIBITS:

All materials to be removed by 0900 hrs on 28th February, 2010. Organizer will not be responsible if exhibitor fails to comply with, conditions enumerated in the exhibitors information manual.

• CANCELLATION:

If the company withdraws from this contract after having concluded the said contract, the company hereby agrees to indemnify the exhibition management/organiser for the losses by paying 100% of the stand rent.

• INSURANCE:

Against all ascertainable risks from transportation to display and removal should be done by the exhibitors at their cost. Organiser will in no way be responsible.

• PHOTOGRAPHY:

The organiser reserves the right to photograph any exhibit for his use.

• SETTLEMENT OF DUES:

Any and all expenses chargeable to exhibitors must be settled before the closure of the fair to ensure smooth removal of goods from the fair site.

• SUPERVISED CUSTOMS CLEARANCE FOR OVERSEAS EXHIBITORS

Exhibits of approved overseas exhibitors can be temporarily cleared through Indian Customs without payment of customs duty against any of three instruments:

ATA Carnet or Embassy Guarantee or Bank Guarantee.

The clearance will be subject to re-export within a period of six months from the date of import.

The official handling and clearance agency of the organisers are well versed with the procedures and can help the exhibitors in obtaining the clearance. The agency, via their international network will contact the exhibitors and plan the despatches and advise about the customs requirements and shipments.

The agency can also provide storage facilities for exhibits arriving prior to the opening of the show and similarly after the show and this facility is available to those exhibitors who wish to hold their goods till they are able to close the sales with the prospective buyers, with the approval of customs authorities. **Please note that facilities for duty free temporary import of exhibits are available to those foreign participants who are registered by remitting participation charges in foreign exchange. Agents of participants will not be permitted to import exhibits/goods for exhibition if they remit the participation charges in Indian currency.**

Detailed advice on arrival, deadlines, documentation requirements, packing instructions and other relevant information will be furnished to exhibitors by the handling and clearance agents.

• COUNTER SALES:

Counter sales are not permitted at the exhibition. However, exhibitors can dispose off their exhibits/equipment after the exhibition is over. In the case of sales, the payment of sales tax as applicable, to the concerned authorities will be the direct responsibility of exhibitors.

• DISPUTE RESOLUTION AND GOVERNING LAW:

All unresolved matters, questions, dispute or differences whatsoever arising between the exhibitor and organisers shall be settled by arbitration in accordance with the rules of the Arbitration and Conciliation Act 1996. The arbitration proceedings shall be conducted in the English language in New Delhi, India. The arbitration agreement contained in this paragraph shall be solely and exclusively governed by the laws of India.

• FORCE MAJEURE:

If the exhibition is abandoned, cancelled or suspended in whole or in part by reason of war, fire, national emergency, labour dispute, the non-availability of exhibition premises or any other cause not within the control of the organisers, the organizer may, at their entire discretion, repay the rental paid by the exhibitor, or part thereof, but shall be under no obligation to repay any part of such rental and shall be under no liability in respect of any actions, claims or losses.

• TECHNICAL REGULATIONS:

All exhibitors will have to comply with the technical regulations of the venue as specified in the exhibitor manual or as suggested by venue authorities on site. All relevant information regarding technical regulations are covered in the exhibitor service manual however these could be subject to change as and when the venue authorities decide. The decision of the venue authorities would be final and binding for all.

• OCTROI:

The organizer has taken octroi exemption from the concerned authorities. The details will be available in the exhibitors manual.

• ORGANISER'S RIGHT TO CANCEL EXHIBITION:

The organiser shall have the right at all times to abandon, cancel or suspend the exhibition in whole or part in the event that there is likely to be insufficient exhibitor participation in and support for the exhibition, the likelihood of such insufficiency to be determined by the organiser whose decision shall be final. In the event of such an abandonment, cancellation or suspension, the exhibitor shall be entitled to receive repayment of all rental paid, but the